

TCYSA BOARD MEETING - MEETING MINUTES

Franz St Fire Station

6:30pm July 22, 2024

ATTENDEES

Board Members	Kyle Jones, Vice President	Mike Brackett, Dir of Competition
Club Representatives	Kurt Gress, TSC Bobbie Bates, TeYSC Nathan Todd, RYSC	Kirsten Brackett, PSC Carla Borgaard, OUSC Joe Beaulieu, CBSC
Other Attendees	Catherine Cregg, Finance	Sara Poprawski, TCYSA

CALL TO ORDER

The meeting was called to order at 6:35pm by Kyle Jones

MINUTES

Approval of minutes dated May 5, 2024.

Amendments to minutes – Correct spelling of Meagan Edwards’ name. Correct Ryan Perkins name. Remove the reasons that coach was banned from coaching for TCYSA.

Motion to approve minutes as amended – Mike Second – Joe Approved

ASSOCIATION MANAGER REPORT

Sara reported the summer has been going ok. A TSC player was injured at Rainier Vista. Sara will check out field conditions. Heat was an issue this summer. Discussion was had about recommending cancelling matches if temperatures reach 93 degrees at the field. This would be a game-time cancellation. Club reps will discuss with their clubs and be prepared for policy discussion at future meeting. Sara may have contact for new Rec Cup Coordinator.

NEW BUSINESS

- a. **Annual elections** – Secretary and Treasurer positions are up for vote this year. Dan has indicated he is willing to serve another term. Jocelyn will vacate. Carla will send out requests for nominations. Discussion was had about permanently moving AGM to September. This would require bylaw update.
- b. **Fall and spring dates** –
 - Fall dates:* Teams due August 2. Sort meeting August 4 at 6pm. Games begin Sept 7 and end Oct 26.
 - Spring dates:* April 12-June 14. This would be 9 dates for 8-game season. No games Memorial Day Weekend.
 - Summer dates:* July 7-July 31. This would be a 7 or 8 game season.
 - Fall coach training:* August 13, 6p-7:30p at Rainier Vista.
- c. **Rules Sheet** – The board agreed to continue to pay for and distribute laminated sheets for coaches and referees. **Joe moved to cover the cost of laminated sheets up to \$500. Second – Bobbi. Approved.**
Sara will print and laminated rules sheets and distribute to club managers and referee assignors.

- d. **Manager Expectations** – Sara asked for clarification on how we handle moving teams for better competition. Do we want to continue to move teams, or have them play the schedule as presented. The board agreed we should move teams when we can. Mike indicated that he would initiate game moves, but Sara or managers could also initiate moves. Kyle inquired if it was easier to swap teams between divisions and if that was an option. Sara confirmed that can be a good option in some circumstances. Teams and coaches will not be requested to approve a move. All teams should be told at the start of the season that teams could be moved and they should let families know that schedules could change.

The board agreed that two emails should be sent at the beginning of each season. One from the DOC to coaches with rule changes, expectations, moving teams for competition, running up scores, etc. The second should come from the president to managers to be distributed out to families. This should be a welcome letter with information about the upcoming season inclusive of the fact that schedules could change.

- e. **Registrar expectations** – Sara asked club managers how they handle RMA's. RMA's have been a challenge for the registrars. Bobbi and Kirsten indicated they send coaches to WYS for assistance with RMA's. Carla requested to add to Sept meeting a discussion of how we plan to compensate Catherine and Sara for Registrar duties.
- f. **WYS coach mentor blueprint** – Kyle will apply for this training through WYS. If approved, WYS will do a 2 hour in person training free of charge.

BOARD MEMBER REPORTS

President – Not present.

Vice President – Nothing to report

Director of Competition – Teams need to bring printed rosters to every match. Sara will send out a reminder to coaches. Mike will follow up with the referee association to see if a button can be added to check that the coach submitted a roster. A policy discussion will be added to the September agenda.

Registrar – Nothing additional

Treasurer – Catherine noted that financials are in order and available for anyone that wishes to view them.

Secretary – Not present

CLUB REPORTS

TeYSC- Bobbie reported the club updated their bylaws. Fall registration has been slow.

RYSC – Jessica Clark moved from VP to fundraising coordinator. U9 girls played GU10 in Cornucopia Cup and took second place.

PSC – Struggling with possibility of no fields for fall.

TSC – Kurt would like TCYSA to adopt a framework for coaches that all clubs would follow. Kyle created a great document in his former DOC role that would be a good model to work from. It's posted on the TCYSA website.

OUSC – Nothing to report.

CBSC – Manager is working on getting families to register earlier. The returning player deadline is working. May need to find new field liners.

BFC – Not present

ADJORNMENT

Meeting adjourned at 8:30pm

NEXT MEETING:

- TCYSA AGM
- September 8, 2024
- 6:30p Franz St Fire Station

FUTURE MEETING AGENDA ITEMS:

- Policy on game cancellation for heat
- Update bylaws for AGM date change
- Registrar compensation

MEETING ACTION ITEMS:

- Rosters – Sara will send a reminder to all coaches that they need to have printed Safe Rosters
- Field conditions at Rainier Vista – Sara will check out field
- Nominations - Carla will send out message for nominations for Secretary and Treasurer
- Fall coach training – Sara will send to managers and post on TCYSA website
- Rules sheet – Sara will make copies and distribute to managers and referee assignors
- Rec Cup Coordinator – Sara will follow up with WYS on expectations
- WYS Coach Mentor Blueprint – Kyle will send our letter of interest to WYS
- Referees and rosters – Mike will follow up with ref assignors on how to note that coaches have submitted a roster.
- “Welcome to Season” email – President will send out a welcome letter at the beginning of each season. Sara will send it to managers for distribution to families.
- “Coach Expectations” email –DOC will work with TCYSA Manager on a message to coaches at the start of each season.

Spring Season Recap Meeting Notes:

Discussion was had about pushing the season back to begin after spring break.

It was agreed that we all liked that change and would recommend to continue to begin spring season after spring break.

Discussion about moving games for competition.

We all agreed that making changes for competition was good for competition and we would like to continue to do it. Families and coaches should be notified by the DOC prior to the season that we will be monitoring scores and making changes. Games could change and they should be prepared. The DOC said he would be watching competition and would initiate changes. Managers and Sara could also initiate game changes and approve them with DOC.